REGISTERING FOR EAG CLASSES

1**. Make sure you have paid your Neilson Park Creative Centre and Etobicoke Art Group membership fees** by mail, at the Centre or online through the NPCC shopping cart. These are paid directly to NPCC. This is a **must** for all EAG Classes.

2. **Complete the class application form and send it with your cheque** to:
The Etobicoke Art Group Classes, 56 Neilson Drive, Etobicoke, M9C 1V7

Class fees must be paid directly to EAG **by cheque only**. Your cancelled cheque is your proof of payment.
EAG does not send class confirmationsé notifications are made only if a class is full.

3. EAG reserves the right to substitute instructors in any class at any time. Our instructors may arrange for other artists to teach occasional classes during the term.

REFUND POLICY

- If a class is cancelled due to low registration, a full refund of fees will be made or you may transfer to another class if there is space available.
- Registration fees will be refunded only when a written notice of withdrawal is received no later than five business days before the first class.
- An administration fee of $15.00 will be deducted from a refund due to withdrawal from a class (as described above).
- No refunds will otherwise be made. This policy applies to all classes, workshops and studio groups.
- Fees are not pro-rated for late registrations.

BASIC CLASS SUPPLIES:

All members must bring a drop cloth for under the easel, a table covering and be prepared with cleaning supplies such as paper towels, rags as needed. Please remember that *solvents and spray cans are not permitted* in the studio.

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